



Punjab Affordable Housing Program

MINUTES OF MEETING OF PROCUREMENT COMMITTEE

Date of Meeting:	27-12-2024	Time:	11:30 AM
Location:	608-Shaheen Complex, Egerton Road, Lahore		

Participants

1. Imran Ali Sultan, Program Director
2. Sara Aqeel, Deputy Director, PHATA (Rep of PHATA)
3. Zahid Ali, Sr. Manager (Procurement), Urban Unit (Rep of Urban Unit)
4. Muhammad Aamer Nazeer, Sr. Specialist Procurement, PAHP
5. Waqar Hussain, Specialist Procurement, PAHP

Background

The meeting was convened by the Program Director PAHP vide letter No. PD/PMIU/PAHP/2024/32797 dated December 23, 2024, to discuss the following agenda item:

1. Opening and evaluation of received Quotations for Procurement of IT Equipment (Laptops=10 Nos and Desktop computer =01 No.),
2. Opening and evaluation of received Quotations for Procurement of Renovation and Furnishing of PHATA Office.
3. Opening and evaluation of received Quotations for Procurement of Stationary & General Store items under Framework Contract.
4. Approval of Request for Quotation Document, Technical specifications, Evaluation Criteria and Cost Estimate for Procurement of Renovation Work of PMIU, PAHP Office.
5. Approval of Request for Quotation Document, Technical Specifications, Evaluation Criteria and Cost Estimate for Procurement of Office Vehicles, Lot No#1 Vehicles 02 Units (1450-1500 CC) and Lot No# 2 Hi Roof Vehicle 01 Unit (2750-2800 CC).
6. Approval of Request for Quotation Document, Technical Specifications, Evaluation Criteria and Cost Estimate for Procurement of Desktop Computer (01 No.), LED 27" (12 Nos) ad LEDs 42" (03 Nos).

S/N

Discussion & Decisions

Agenda#02 Opening and evaluation of received Quotations for Procurement of Renovation and Furnishing of PHATA Office.

The Procurement Committee (PC) was briefed that RFQ document was issued to the following three potential firms on 16.12.2024 with the closing date of submission of quotation on or before 27.12.2024 at 11:00 AM.

- i. M/s. Hussnain Brothers
- ii. M/s. Shuja Builders
- iii. HMS Enterprises

All above mentioned, three firms submitted their quotations which were publically, opened and readout the quoted prices by the Procurement Committee in the presence of the representatives of the firms who attended. Afterward, the Procurement Committee evaluated the quotations as per eligibility criteria defined in the RFQ document. All firms passed the mandatory criteria. The detailed Evaluation Report is placed at **(Annex-A)** as per detail given below:

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Punjab Affordable Housing Program

S/N	Discussion & Decisions					
	Sr	Name of Firm	Qualification Requirement Met	Compliance to Specification	Arithmetic Checked Quoted Amount (PKR) (inclusive of all Taxes)	Remarks
	1	M/s. Hussnain Brothers	Yes	Yes	Rs. 6,898,797/-	1 st Lowest
	2	M/s. Shuja Builders	Yes	Yes	Rs. 7,289,556/-	2 nd Lowest
	3	HMS Enterprises	Yes	Yes	Rs. 7,932,575/-	3 rd Lowest

The Procurement Committee reviewed the evaluation report along with original quotations, the quotation of M/s. Hussnain Brother of **PKR 6,898,797/-** (inclusive of all taxes) was found the lowest qualified evaluated quotation.

Decision & Recommendations for Award of Contract.

The Procurement Committee evaluated and cleared the Quotation Evaluation with M/s Hussnain Brothers quotation of PKR 6,898,797/- as the lowest qualified evaluated quotation for Procurement of Renovation and Furnishing of PHATA Office and recommended issuance of Notification of Award and subsequently signing of the Contract.

Waqar Hussain
Specialist Procurement
PMIU-PAHP

Muhammad Aamer Nazeer
Sr. Specialist Procurement
PMIU-PAHP

Sara Aqeel
Deputy Director
PHATA

Zahid Ali
Sr. Manager Procurement
The Urban Unit

Imran Ali Sultan
Program Director
PMIU-PAHP

**Program Monitoring & Implementation Unit
Punjab Affordable Housing Program (PAHP)
Government of the Punjab**



Quotation Evaluation Report

**Procurement of Smaller Works
Renovation and Furnishing of PHATA Office**

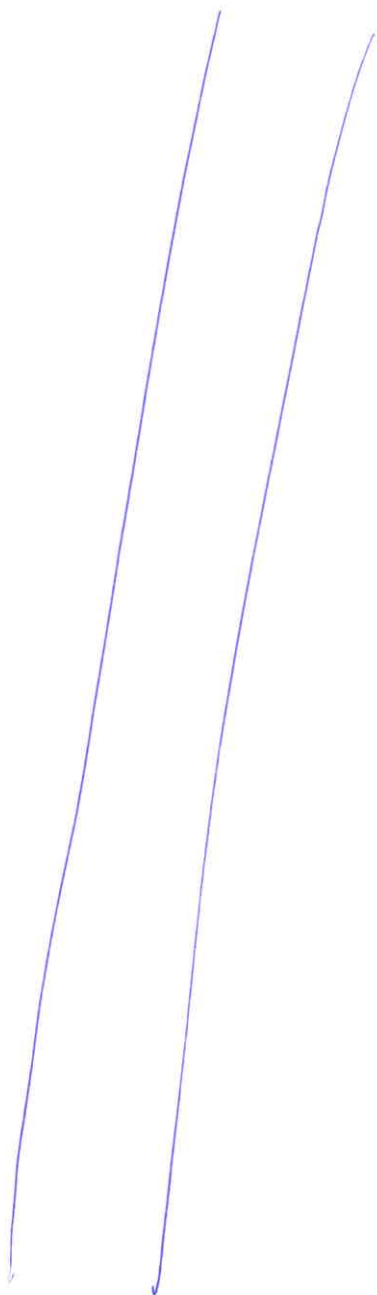
REFERENCE #PK-URBAN UNIT, PUNJAB-461761-CW-RFQ

**Program Management and Implementation Unit (PM&IU)
Punjab Affordable Housing Program**

Imran
Jan

December 27, 2024





1. BACKGROUND

The Government of Punjab has received Credit No. 7043 - PK from the International Development Association (IDA) towards the cost of the Punjab Affordable Housing Program (PAHP). The Program is being implemented through a Program Management & Implementation Unit (PMIU) under the Housing Urban Development and Public Health Engineering (HUD&PHE) Department with Urban Sector Planning & Management Service (Pvt.) Ltd. (The Urban Unit - Government of Punjab) and PHATA (Punjab Housing and Town Planning Agency) as co-implementing agencies.

The PMIU of the World Bank-funded Punjab Affordable Housing Program (PAHP) invited quotations for the Procurement of works for **Renovation and Furnishing of PHATA Office**. The procurement was processed through Request for Quotations (RFQs) method through limited national market approach in accordance with World Bank Procurement Regulations 2020.

2. INVITATION FOR QUOTATIONS

The Request for Quotations (RFQs) was issued to three (03) potential firms on 16.12.2024 with the closing date of 27.12.2024 at 11:00 AM.

3. SUBMISSION OF QUOTATIONS

The date and time for submission of quotations was fixed for **27.12.2024 at 11:00 A.M.** The quotations from the following three (03) firms were received on the fixed date and time in response to Request for Quotation; (receipt record is attached as **Appendix-1**)

- i. M/s. Hussnain Brothers
- ii. M/s. Shuja Builders
- iii. M/s. Hajvery Construction Services (HCS)

4. OPENING OF QUOTATIONS

Sealed quotations of above referred three (03) participating firms were opened on **27.12.2024 at 11:30 A.M** by the Procurement Committee in committee room of PMIU – PAHP, 608, Shaheen Complex, Lahore in presence of representatives of the firms who wished to attend. The name of firms and their quoted prices were announced and recorded as per detail given below.

Sr. No.	Name of Participated Firms	Total Price (Inclusive of all taxes) in PKR
1	M/s. Hussnain Brothers	Rs. 6,898,797/-
2	M/s. Shuja Builders	Rs. 7,289,556/-
3	M/s. HMS Enterprises	Rs. 7,932,574/-

5. QUOTATION EVALUATION CRITERIA

The procurement committee evaluated the quotations based on following parameters as mentioned in the RFQ documents.

- i. Offers the lowest evaluated price/s,
- ii. Valid Certificate of registration with Pakistan Engineering Council (PEC)
- iii. Active NTN / PST / PRA Registration Certificate.
- iv. Certificate that the firm has neither been black-listed by any Government / Semi Government Organization, nor in litigation.
- v. Must provide firm/company profile.
- vi. Must have three (03) years of relevant experience in supply of similar nature of Services.

- vii. Attaches Copies of three (03) verifiable PO/WO/Contracts showing successful supply of similar Services during the last five (05) years.

6. QUALIFICATION OF THE FIRMS.

Sr. No.	Qualification of Firms	M/s. Hussnain Brothers	M/s. Shuja Builders	M/s. HMS Enterprises
01	Valid Certificate of registration with Pakistan Engineering Council (PEC) etc.	✓	✓	✓
02	Active NTN/PST/PRA Registration Certificate.	✓	✓	✓
03	Provides a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation.	✓	✓	✓
04	Must provide firm/company profile.	✓	✓	✓
05	Must have three (03) years of relevant experience in supply of similar nature of Services.	✓	✓	✓
06	Attaches Copies of three (03) verifiable PO/WO/Contracts showing a successful supply of similar Services during the last five (05) years	✓	✓	✓
07	Compliance with the technical specifications	✓	✓	✓
08	Delivery / Completion Period (45 Days)	✓	✓	✓
09	Validity Period (45 Days)	✓	✓	✓

7. ARITHMETIC CHECK AND CORRECTIONS

The bids were checked arithmetically, and corrections have been applied where required. The details of arithmetic corrected bids have been summarized as the status of the firms is given as below.

Sr. No.	Name of Firm	Arithmetic Corrected Price (Inclusive of taxes) in PKR	Status of firm
01	M/s. Hussnain Brothers	Rs. 6,898,797/-	The firm has quoted the lowest price and met with the eligibility criteria. Hence, recommended for award of contract.
02	M/s. Shuja Builders	Rs. 7,289,556/-	The firm has quoted the price, which is comparatively higher, and ranked 2 nd .
03	M/s. HMS Enterprises	Rs. 7,932,574/-	The firm has quoted the price, which is comparatively higher and ranked 3 rd .

8. **PRICE VALIDITY**

The price validity period of 45 days from the date of quotation opening was specified in the RFQ document by all three firms.

9. **COMPLIANCE WITH ELIGIBILITY REQUIREMENTS**

The firm's compliance as per qualification criteria mentioned in the RFQ document was checked and found in line with the requirements of eligibility for the assignment.

10. **COMPARATIVE STATEMENT**

The comparative statement of the firms based on technical specifications and quoted prices is placed at **Appendix-2**.

11. **CONCLUSIONS AND RECOMMENDATIONS.**

Based on the detailed evaluation, it is concluded that **M/s. Hussnain Brothers.** has submitted the lowest evaluated price of **Rs. 6,898,789/- (inclusive of all applicable taxes)**. Accordingly, the procurement committee recommended for the award of the contract for Renovation & Furnishing of PHATA Office under Program Monitoring & Implementation Unit (PMIU), Punjab Affordable Housing Program (PAHP).



Waqar Hussain
Specialist Procurement
PMIU-PAHP



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Sara Aqeel
Deputy Director
PHATA



Zahid Ali
Sr. Manager Procurement
The Urban Unit



Imran Ali Sultan
Program Director
PMIU-PAHP

APPENDIX-1

SUBJECT: RECEIPT OF QUOTATIONS - RENOVATION AND FURNISHING OF PHATA OFFICE
(PK-URBAN UNIT, PUNJAB-461761-CW-RFQ)

Dated: 27.12.2024 (11:00 AM)

Sr. No.	Name of Firm	Remarks if Any
01	M/S. Hussain Brothers	—
02	M/S. Shuja Builders	—
03	M/S. HMS Enterprises	—

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APPENDIX-2

Comparative Statement for Procurement of Renovation and Furnishing of PHATA Office under Punjab Affordable Housing Program (PAHP)

Sr. No.	MRS	Description of Items	Unit	Qty.	M/s. Hussnain Brothers		M/s. Shuja Builders		M/s. HMS Enterprises	
					Unit Rate (Including Taxes)	Total Cost (Including Taxes)	Unit Rate (Including Taxes)	Total Cost (Including Taxes)	Unit Rate (Including Taxes)	Total Cost (Including Taxes)
1		Civil Work								
1	MRS	Dismantling brick work in lime or cement mortar.	%Cft	318.64	7196	22,929	7540	24,025	7888	25,134
2	MRS	Removing windows and sky lights with chowkat.	No	9.00	569	5,120	580	5,220	638	5,742
3	MRS	Dismantling glazed or encaustic tiles, etc.	%Sft	1695.82	3891	65,991	4060	68,850	4408	74,752
4	MRS	Dismantling cement concrete plain 1:2:4	%Cft	241.56	18625	44,991	19140	46,235	19720	47,636
5		Dismantling & Removing of Wall paneling & False Ceiling, Complete in all respect as per direction of Engineer In charge.	Sft	1138.25	51	57,634	58	66,019	64	72,620
6	MRS	Pacca brick work in ground floor:- i) cement, sand mortar:- Ratio 1:4	%Cft	197.89	50289	99,516	52200	103,297	58000	114,775
7	MRS	Cement plaster 1:3 upto 20' (6.00 m) height:-) ¾" (20 mm) thick	%Sft	685.90	7136	48,945	7540	51,717	8120	55,695
8	MRS	Providing, laying, watering and ramming brick or stone ballast 1½" to 2"(40 mm to 50 mm) gauge mixed with 25% sand, for floor foundation, complete in all respects.	%Cft	13.75	15283	2,101	15660	2,153	16240	2,233

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9	MRS	Cement concrete plain including placing, compacting, finishing and curing complete (including screening and washing of stone aggregate): (i) Ratio 1: 4: 8	%Cft	241.56	43139	104,208	44080	106,480	45240	109,282
10	MRS	Providing and laying superb quality Porcelain glazed tiles of Master / Stile brand or approved equivalent manufacturer, skirting / dado of specified size, Color and Shade with adhesive / bond over 1/2" thick (1:2) cement plaster i/c the cost of matching sealer for finishing the joints, cutting grinding complete in all respect as approved and directed by the Engineer Incharge. (iii) 600mm x1200mm	Sft	1590.33	580	921,912	638	1,014,631	644	1,023,854
11	NSI	Providing and laying superb quality Porcelain glazed tiles of Master / Stile brand or approved equivalent manufacturer, skirting / dado of specified size, Color and Shade with adhesive / bond over 1/2" thick (1:2) cement plaster i/c the cost of matching sealer for finishing the joints, cutting grinding complete in all respect as approved and directed by the Engineer In charge. i) 24"x36"	Sft	255.00	506	129,117	522	133,110	580	147,900
12		Providing and fitting all types of glazed aluminum windows of anodised/ powder coated partly fixed and partly sliding using delux sections of approved manufacturer 6mm thick Glass tempered glass as per approved design complete in all respects.	Sft	160.92	1800	289,707	1827	294,001	1856	298,668

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13	MRS	Providing and fixing e MS Chokhat 16 SWG (10.5" wide) complete in all respect as approved and directed by Engineer In charge. (Surface area of chowkat will be made basis for payment)	Rft	144.00	891	128,375	899	129,456	928	133,632
14	MRS	PF 1½" (40 mm) thick semi solid panelled and glazed doors comprising of solid wood styles and rails of specified width and panels of 2.5mm thick veneer ply matching with wood used groovws, pasted on both sides of 1" thick lasani wood panel with tapered edges i/c the cot of towel bolt, handles complete in all respect.	Sft	144.00	2603	374,861	2610	375,840	2900	417,600
15		Wooden Border of Door	rft	120.00	169	20,254	174	20,880	232	27,840
16		Polishing of wooden frame & doors,	sft	338.00	338	114,095	348	117,624	406	137,228
17	MRS	P/L false ceiling comprising of 5/8" thick plaster of paris sheet of required size in approved design with one line of 6" wide niche all around, hanging with Copper wire (16 SWG) duly enriched with POP and flaxen i/c the cost of making space for rope light	Sft	1636.36	159	260,430	174	284,726	232	379,635
18	MRS	Preparing surface and painting with emulsion paint:- New Surface 3 Coats	%Sft	6650.45	5047	335,659	5220	347,153	5800	385,726
19	NSI	Preparing surface and texture painting with feature wall behind DG chair as approved by Engineer in charge	Sft	199.20	1160	231,072	1218	242,626	1276	254,179
20	NSI	Preparing surface and texture painting with Media wall behind DG chair as approved by Engineer in charge	Sft	199.20	638	127,090	696	138,643	754	150,197

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21	NSI	Preparing surface and texture painting office & room behind DG chair as approved by Engineer in charge	Sft	1641.80	278	457,077	290	476,122	348	571,346
22		Providing and Fixing Feature Wall, Media Wall, Console Panel i/c framing with UV sheet complete in all respect as per direction by Engineer In charge.	Sft	203.04	1160	235,526	1218	247,303	1276	259,079
23		Providing and fixing of Plaster of Paris Gola 3"x2" (75x40 mm) as per approved design including moulding and fixed in place, i/c laminated Emulsion paint complete in all respect as per approved design as per direction by Engineer In charge.	Rft	500.00	129	64,380	133	66,700	139	69,600
24		Providing and Fixing of Roller Blind Curtain complete in all respect as per instruction of Engineer In charge.	Sft	254.25	719	182,857	725	184,331	812	206,451
25		Providing of Jasper sofa set (3,2,1) complete in all respect as per direction of Engineer In charge.	Each	3.00	101500	304,500	104400	313,200	116000	348,000
26		Providing & fixing of PVC wall paneling in all respect	Sft	2000.00	139	278,400	145	290,000	174	348,000
27		Providing and Installation of TCL 65" C655 QLED Pro TV complete in all respects as per instruction of Engineer In charge.	Each	1.00	342200	342,200	348000	348,000	371200	371,200
28		Office Chairs Cushioned Stakable complete as per approved design	Each	11.00	29000	319,000	34800	382,800	36540	401,940
29		Executive Table: - Executive Office Table i/c side desk with wood finishing i/c drawers & lock arrangements as per approved design	Each	1.00	232000	232,000	261000	261,000	264480	264,480

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30		Executive for Chair DG:- Adjustable Heigh, lumber with back mesh finishing	Each	1.00	98600	98,600	104400	104,400	110200	110,200
31		Executive Office Chair for CE & DD:- Adjustable Heigh, lumber with back mesh finishing	Each	2.00	52200	104,400	58000	116,000	63800	127,600
32		Executive Table for CE & DD:- Executive Office Table i/c side desk with wood finishing i/c drawers & lock arrangements as per approved design	Each	2.00	75400	150,800	81200	162,400	87000	174,000
33		Center Table: -	Each	2.00	52200	104,400	55680	111,360	58000	116,000
		Total Civil Work				6,258,147		6,636,302		7,232,225
II		Electrical Work								
1		Supply and erection of single core PVC insulated copper conductor cables, in prelaidd PVC pipe/M.S. conduit/G.I pipe/wooden strip batten/wooden casing an capping/G.I. wire/trenches (rate for cables only):- 250/440 volts, PVC insulated) 3/0.74 mm (3/0.029")	Rft	810.00	41.64	33,732	46.40	37,584	52.20	42,282
2		Supply and erection of single core PVC insulated copper conductor cables, in prelaidd PVC pipe/M.S. conduit/G.I pipe/wooden strip batten/wooden casing an capping/G.I. wire/trenches (rate for cables only):- 250/440 volts, PVC insulated) iv) 7/0.91 mm (7/0.036")	Rft	540.00	86.94	46,949	92.80	50,112	98.60	53,244
3		P/F PVC concealed Switch kit Box i/c the cost of screws complete as approved and directed by the Engineer In charge.								
		Large	No	10.00	245.40	2,454	249.40	2,494	255.20	2,552

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		Small	No	20.00	211.82	4,236	214.60	4,292	220.40	4,408
4		P/F PVC double layer Switch kit Face plate with specified switch holes i/c the cost of switches / sockets / dimmer made of Hi-Life / Bush / Schenider, screws complete as approved and directed by the Engineer In charge.								
		Three pin Light Plug 10/13 Amp	No	10.00	863.68	8,637	870.00	8,700	899.00	8,990
		(viii) Three Pin Power Plug 15-32 Amp	No	10.00	1060.99	10,610	1073.00	10,730	1102.00	11,020
		iii) 06 Gange	No	10.00	1619.30	16,193	1624.00	16,240	1682.00	16,820
5		Providing and fixing Pakistan Energy Label NEECA approved Copper winded Ceiling Fan i/c the cost of necessary cable and hardware for connection as approved and directed by Engineer In charge	No	6.00	10740.90	64,445	11020.00	66,120	11600.00	69,600
6	NSI	Providing, Fixing & Erection of Dome Light 4" complete in all respect as per direction of Engineer In charge.	No	80.00	2579.49	206,359	2581.00	206,480	2900.00	232,000
		Total Electrical Work				393,615		402,752		440,916
III		Public Health Works								
1		Providing, laying, testing and commissioning of POLYPROPYLENERANDOM COPOLYMER (PPRC) water supply pipe (Dadex /Popular/Beta or equivalent) with specified pressure rating PN (PRESSURENOMINAL) and conforming to DIN 8077-8078 code i/c cost of solvent, specials, making jharries complete in all respect as approved and directed by Engineer In charge.(Internal/External								

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		Diameters mentioned) PN-20 pipe								
i		25mm	Rft	110.00	134.73	14,821	139.20	15,312	145.00	15,950
ii		32mm	Rft	60.00	216.86	13,012	220.40	13,224	232.00	13,920
2		Providing, fixing, testing and commissioning of μ -PVC (Unplasticized Polyvinyl Chloride) Nikasi/ SWV pipe, Dadex / Popular / Beta orequivalent, plain / Bell Ended / Z - Joints conforming to BS 4514 / BS5255 EN-1329 including the cost of specials and Solvents complete in all respects, as per drawings & specifications and / or as approved and directed by the Engineer Incharge Type (SDR 41/SN-4)								
		vi)4"(100 mm)	Rft	50.00	317.72	15,886	324.80	16,240	348.00	17,400
		vi)6"(160 mm)	Rft	40.00	612.25	24,490	614.80	24,592	638.00	25,520
3		Providing and fixing European type water closet satisfaction by the Engineer Incharge complete in all respects to their entire satisfaction, including all accessories and fittings Porta or equalnt make, waste and trap, double seat and cover, tee stop cock with wall cups, PVC flexible pipe connection, all joints to services and drains, plugging and screwing as necessary to the structure and making good the same complete in all respects.	Each	3.00	40484.00	121,452	40600.00	121,800	41760.00	125,280

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4		Providing and fitting glazed earthen ware wash hand basin /vanity 56x40 cm (22"x16") including bracket set, waste pipe and waste coupling, etc. v) Under Counter Vanity Basin	Each	1.00	12760.00	12,760	13340.00	13,340	13920.00	13,920
5		Providing and fixing CP bathroom Set made of Sonex/Master/Faisal comprising of 3-No Tee stop cocks, lever type Basin Mixer, double Bib Cock, open wall shower, Muslim shower, waste coupling and bottle trap etc. complete in all respect as approved and directed by the Engineer incharge. ii) Lever Type Basin Mixer	Each	1.00	39423.88	39,424	40600.00	40,600	41760.00	41,760
6		(v) Muslim shower	Each	1.00	2701.87	2,702	2784.00	2,784	2900.00	2,900
7		vi) Waste Coupling	Each	1.00	822.67	823	870.00	870	928.00	928
8		vii) Bottle Trap	Each	1.00	1657.64	1,658	1740.00	1,740	1856.00	1,856
		Total Public Health work				247,027		250,502		259,434
		G. Total (inclusive of all applicable taxes)				6,898,789		7,289,556		7,932,575

Note: Based on detailed evaluation M/s. Hussnain Brothers is recommended for award of contract being lowest evaluated firm for Renovation and Furnishing of PHATA Office at a total cost of **Rs. 6,898,789/- (inclusive of all applicable taxes)**.



Waqar Hussain
Specialist Procurement
PMIU-PAHP




M. Aamer Nazeer
Sr. Specialist Procurement
PMIU-PAHP

SUBJECT: QUOTATION OPENING REPORT - RENOVATION AND FURNISHING OF PHATA
OFFICE (PK-URBAN UNIT, PUNJAB-461761-CW-RFQ)

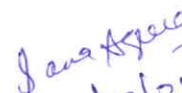
Dated: 27.12.2024 (11:30 AM)

Sr. No.	Name of Firm	Quoted Price (Inclusive of all applicable taxes)
01	Hussnain Brothers	Rs= 6,898,797/-
02	M/s- Shuja Builders	Rs= 7,289,556/-
03	M/s- HMS Enterprises	Rs= 7,932,574/-


27/12


27/12/24




27/12/24

LIST OF PARTICIPANTS OF REPRESENTATIVES OF THE FIRMS

SUBJECT: PROCUREMENT COMMITTEE MEETING - RENOVATION AND FURNISHING OF
PHATA OFFICE (PK-URBAN UNIT, PUNJAB-461761-CW-RFQ)

Dated: 27.12.2024 (11:30 AM)

Sr. No.	Name of Participant	Name of Firm	Designation	Signature
01	Dainan Ameen	Hussnain BDO	CEO	Hussnain
02	Tarika Shuja Butt	SHUJ U BUILDERS	OWNER	Shuja
03	Shehzad Ahmed	HMS-Ent.	CEO	Shehzad